

# How to make a CV ?

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**REDOCS**

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# Identify the goal of your CV



- ▶ Academic
- ▶ Industrial
- ▶ Others jobs



# Main advice



Your CV is UNIQUE

# Main advice



Your CV is UNIQUE



But different for each application !

# Academic CV



*Inria*



- ▶ No pages limit
- ▶ Exhaustive in terms of publications
- ▶ Teaching Skills
- ▶ Research project
- ▶ Administrative tasks

Ease the reading of the member of the jury

- ▶ Be precise !
- ▶ Order the infos
- ▶ Justify your claims



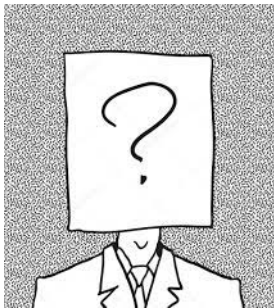
# Industrial CV

- ▶ 1 Page
- ▶ Classify the infos
- ▶ Read in 2 minutes max
- ▶ Use website to give more details and proofs !



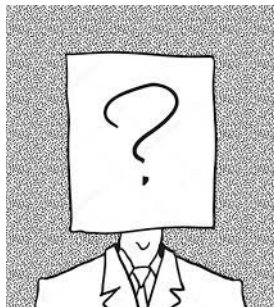
Be convincing

# Photo





# Photo



Yes ! it is important to give a first impression of you !

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Spell check your CV !

## 5 Things to bring home

- ▶ It takes times to do it !
- ▶ More people read it, better it is !
- ▶ Put a nice photo of you !
- ▶ Adapt your CV to the job !
- ▶ Be UNIQUE !

It is the first contact with you !

Questions ?